

# Committee Meeting - Charlbury Garden Society

Memorial Hall - 11th November 2021 - 7:30PM

<b>Committee Members Present:</b>	Zoe Burton, Alison Derham, Di Gold, Catherine Goyder, Geoff Holmberg, John Moore
<b>Committee Members Apologies:</b>	Geneviève Hug, Susan Dunstall, Catrin Weston, Hugh Belshaw, Georgia Styring, Steven Nelson, Harriet Lawson
<b>Chair:</b>	Geoff Holmberg
<b>Host:</b>	Geoff Holmberg
<b>Minutes:</b>	Zoe Burton

## 1. Minutes from last meeting on 30th September

Agreed by the committee members present on 11th November 2021.

**Action:** Gen to post minutes on website

## 2. Reports

### 2.1 Treasury (Catrin)

An updated version of the membership spreadsheet is now sent by Gen to Catrin monthly, which puts the Committee in a position to do bank reconciliations every month.

### 2.2 Membership (Gen)

Gen has now bought a SumUp Card Reader to let people pay for memberships (or talks etc.) with their bank cards. The transaction fee of 1.69% means that subscriptions for instance no longer appear on the bank statements as £5 or £8, but as £4.92 and £7.86.

### 2.3 Gardening and growing (Susan)

No update.

### 2.4 Junior gardening and growing (Alison)

The preschool bulb planting was a wonderful success and gratefully received by the school with an email of thanks. Committee members discussed for spring a youth gardening project

in place of sending the money directly to the school for example spring flower planters, vegetables etc.

**Action:** Alison to contact Gill in spring 2022 to discuss if a youth project is preferable to direct funds.

## 2.5 Events (Catherine, Georgia)

Wreath-Making workshop on 18th November (Georgia).

19 tickets sold (as of 11/11/21) which is profitable.

Registration is organised on a first come, first served basis with people sending Gen their requests for tickets.

Gen will collect payment on the day by cash or cheque. Decided against collecting online payment ahead of the date, in case we had to cancel the event due to Covid (and having then to refund the online payments).

Di kindly volunteered to help in the evening with drinks and mince pies.

**Action:** Alison to buy mince pies and wine

Xmas social on 9th December (Geoff, Alison)

The committee unanimously agreed to postpone the December social to Spring in light of the high COVID numbers in the area and the concerns regarding suitable levels of ventilation in a winter event. Date of proposed Spring social TBC and to be discussed at next meeting.

**Action:** Zoe to circulate mini-newsletter updating of postponement of December event, promoting spring events and membership renewal reminder.

**Action:** Gen to update website with postponement.

## 2.6 Publicity (Alison, Geoff)

Updates discussed as a part of *2.5 Events*.

Zoe to take over the Mailchimp individual event promotion and posters. To be circulated 2 weeks before the event and 10 days before the event respectively.

# 3. Other matters

## 3.1 Matters arising from the AGM:

Signed copy of the accounts to be lodged with Alison

### 3.2 Dates for remaining 2022 events:

Agreed tentative dates for:

- Spring Show: 9th April
- Plant Sale: 14th May
- Autumn Show: 10th September

Plant Sale on 14th May to continue in current format (with good quality cheap plants in particular pot plants, bedding plants, pelargoniums, fuchsias sourced from Newman's Nurseries in Aylesbury at trade prices) as providing a valuable service to the community. Noted that a large amount of change is required (£300-400) but the new SumUp card reader may alleviate some of this.

Another Plant Swap was unanimously agreed to be scheduled for 2022 due to its success in 2021. Date TBC. As a large number of the donations came from Frances Short therefore, for the next event, we may need to source plants/bulbs from elsewhere (for example, Parker's) or promote earlier in the year to ensure there are sufficient plants to swap.

**Action:** Alison to do the bookings for the events above.

### 3.2 AOB

Christmas tree festival

Catherine kindly volunteered to help decorate the tree on 8th December. No specific gardening theme and instead, similar to previous years with Alison providing a photo example.

Bulb planting with Hugh at Corner House

Hugh Goyder and Di kindly volunteered to help with planting on Saturday afternoon at 2pm.

Georgia resignation from the committee

The Committee wants to extend their heartfelt thanks to Georgia for her time and effort on the Publicity Team throughout her time with the Garden Society Committee.

### 3.3 Date of next meeting

Agreed to move the meeting back to Tuesdays to enable more committee members to attend.

Next meeting **Tuesday 29th March 2022.**

### 3.4 Items for discussion at next meeting

- Spring Show
- Open Gardens